# **--Technical Steering Committee / Work Group Co-Chairs--**

# **-- Monthly Coordination Meeting --**

# **Agenda**

Wednesday January 25, 2023 11:30 am–1:00 pm PT, 12:30–2:00 pm MT

Microsoft Teams meeting

**Join on your computer or mobile app**

[Click here to join the meeting](https://www.google.com/url?q=https://teams.microsoft.com/l/meetup-join/19%253ameeting_N2RmMTI1MmUtOTcxNS00Zjk3LTgzNDUtZGRhNmJjNzk0YjU0%2540thread.v2/0?context%3D%257b%2522Tid%2522%253a%252288193d2b-cf2f-4570-a996-c9c2c176cfb1%2522%252c%2522Oid%2522%253a%252251eb2985-4331-4afe-881f-def1be9c0cd1%2522%257d&sa=D&source=calendar&ust=1673883451116916&usg=AOvVaw0iRz5GUvSz4u7i8J4tTuK2)

**Or call in (audio only)**

+1 323-676-6261,, 565680103#

Phone Conference ID: 565 680 103#

Call materials available on [TSC webpage](http://www.wrapair2.org/TSC.aspx) and [WRAP calendar](http://wrapair2.org/events.aspx)

(Call notes in red)

* **Welcome, Roll Call, Agenda Review, Previous Meeting Notes (10 minutes) – Julie**
  + Roll Call & Agenda Review
  + Notes for this call – Karl Seltzer, EPA OAQPS
  + Review and approve notes from [November 30](https://www.wrapair2.org/pdf/22.11.30%20TSC-WG_CoChairs_CallNotes.docx) meeting
    - No comments or questions now; due by January 27.
* **WG Status Updates & Membership List Updates - (30 minutes) - Darla**
  + WG Co-Chairs – FSWG, OGWG, RTOWG, TDWG, RHPWG (see slides also)
    - FSWC (Matt Pace)
      * Did not meet in December/January. Next meeting planned for February. Will be running with the topics brought up at the WESTAR/WRAP Fire and Smoke Collaboration Meeting Nov. 16-17, 2022 in San Diego.
      * Conducted membership list update
    - OGWG (Amanda Brimmer)
      * It has been challenging for OGWG Co-Chairs to find the resources (time) for coordination of survey results without having contractor support; hope to have draft of survey results finalized by Feb
      * Final report near April/May
      * No membership list updates
    - RTOWG (Mike Barna) – verbal work update
      * Next month the RTOWG co-chairs will convene and discuss reasonable activities (given that there is no longer external funding for RTOWG work) including those that may piggy-back on modeling work already being done by member agencies.
    - RHPWG (Amber Potts) – verbal work update
      * A Quarter 1 meeting will be held in late February or early March. Topics may include the WVPII report, regional haze progress report timelines, regional haze round 3 timing and other inputs.
      * RHPWG Membership list will need some updates.
    - TDWG (Emma Ruppell) – verbal update
      * Awaiting EPA issuance of awards that may lead to new tribal programs that could be invited to the upcoming (date TBD) Tribal caucus meeting.
  + WG Membership List Updates – TSC Approval (as needed)
    - FSWG Membership List spreadsheet shown by Darla to point out additions and removals for update; Paul Corrigan requested additional removal of Cameron Shaughnessey USFS Region 4; following that update, no objections. The FSWG Membership List Update is considered TSC approved.
* **TSC Administrative and Informational Items (15 minutes)**
  + WRAP Board Work Topic Areas (Julie)
    - Requests review of “Column 2” [task list](https://www.wrapair2.org/pdf/11142022ProgressUpdate_FutureWRAPProjects_byWorkGroup_BoardApproved_on_Dec2_2020.docx). No contractor funding, approved list is 2 years old, new Charter out for member approval, difficulty in filling positions, a lot of air quality work underway. Necessitates prioritization and reality check. Please look over “Column 2” and consider what updates the Work Groups and TSC want to recommend for the WRAP Board. Work Groups need to review WRAP Board Work Topic Areas for next 1-2 years. Also, if funding were to become available, what are preferences? This will be an agenda item for feedback during the February 22 meeting.
  + TSC Vacancy: Local (Rhonda)
    - SCAQMD recruit is unable to join. Rhonda to follow-up to see if another SCAQMD person can join. Julie requested recommendations and thoughts for CA Local Air Agencies. Kristen Martin suggested the Lane County agency (Lane Regional Air Protection Agency) in Oregon.
  + Update on WRAP Charter Approval (Rhonda)
    - Letters sent out with proposed amendments to Charter sent to 78 member agencies as of 1/20/23. Need 2/3 vote to approve Charter. Due date for voting ballots is 3/17/2023.
  + Update on website(s) work (Rhonda)
    - Brand new and live as of 1/23/2023 as a combination of WESTAR and WRAP websites.
    - Address: [westar.org](https://www.westar.org/)
    - Website content to be updated from point of migration by WESTAR and WRAP staff in the coming weeks.
    - [wrapair2.org](http://wrapair2.org/) website to be archived to preserve materials and links used in regional haze state implementation plans; redirected to new website [westar.org](https://www.westar.org/) as of 2/2/2023.
    - A log-in side of the new website will be coming later with member log-ins.
  + Meetings and Conferences (Julie)
    - [NASA Health and Air Quality Applied Sciences Team (HAQAST)](https://haqast.org/haqast-missouri/), April 18-19, 2023, (Hybrid), St. Louis, MO
    - [EPA National Air Toxics Conference](https://www.eventbrite.com/e/save-the-date-2023-national-air-toxics-conference-tickets-473488295237), April 18-20, 2023, (In Person), Chicago, IL
    - WESTAR/WRAP Spring Business Meeting, April 25-27, 2023, (Hybrid), Portland, OR Registration link should be available in a few weeks.
    - [National Tribal Forum on Air Quality](https://sites.google.com/view/ntfaq23/home?authuser=0&pli=1), May 1-4, 2023, (Hybrid), Gila River Indian Community AZ
    - EPA 2023 International Emissions Inventory Conference (IEIC), Sept. 26-29, 2023, Seattle, WA (Karl Seltzer)
    - WESTAR/WRAP Fall Business Meeting, Oct. 3-4, 2023, (Hybrid), Anchorage, AK
    - EPA’s National Residential Wood Heating Workshop, April 11-13th, Denver, CO at EPA R8 Headquarters. Registration link should be available in a few weeks.
* **Next Steps and Wrap up (5 minutes) – Darla** 
  + Review next steps and action items from call
    - November 30th meeting minutes due 1/27/2023. Available on website and emailed.
    - Review WRAP Board Work Topic Areas and consider what updates the Work Groups and TSC want to recommend for the WRAP Board. This will be an agenda item for feedback during the February 22 meeting.
    - Member from California Local AQ agency needed for TSC Local vacancy.
    - Rhonda to email [red-line](https://www.wrapair2.org/calendar/attachments/39582/39217/Possible%20changes_WRAP%20Charter%20approved%20by%20the%20WRAP%20Membership%20July%202014%20Feb1_2022version_for_Board_review.docx) and [clean Charter](https://www.wrapair2.org/pdf/WRAP%20Charter%20revision%20final%20approved%20by%20the%20Board%20Feb2_2022version_for_membership_vote.pdf) documents, as well as WRAP Board Work Topic Areas [task list](https://www.wrapair2.org/pdf/11142022ProgressUpdate_FutureWRAPProjects_byWorkGroup_BoardApproved_on_Dec2_2020.docx).
  + Next call –
    - Wednesday, February 22, 2023, 11:30 PT / 12:30 MT
    - Note taker – Phil Swartzendruber, Puget Sound Clean Air Agency

# **Call Notetaking Schedule**

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| --- | --- | --- | --- | --- | --- |
| **Call Date** | **Time (PT)** | **Name** | **Agency** | **Representing** | **Geography** |
| 1/25/2023 | 11:30am – 1pm | Karl Seltzer | EPA OAQPS | Fed | National |
| 2/22/2023 | 11:30am – 1pm | Phil Swartzendruber | Puget Sound Clean Air Agency | Local | Washington |
| 3/29/2023 | 11:30am – 1pm | Jason Walker | NW Band, Shoshone Nation - Washakie Reservation | Tribal | Utah/Idaho |
| 4/26/2023 | 11:30am – 1pm | Danny Powers | Southern Ute Indian Tribe | Tribal | 4 Corners |
| 5/29/2023 | 11:30am – 1pm | Tim Allen | FWS | Fed | National |
| 6/28/2023 | 11:30am – 1pm | Kristen Martin | Oregon DEQ | State | Oregon |
| 7/26/2023 | 11:30am – 1pm | Charis Cooper | BLM | Fed | National |
| 8/30/2023 | 11:30am – 1pm | Paul Corrigan | USFS | Fed | Utah |
| 9/27/2023 | 11:30am – 1pm | Gail Tonnesen | EPA – Region 8 | Fed | Intermountain |
| 10/25/2023 | 11:30am – 1pm | Bob Kotchenruther | EPA Region 10 | Fed | Pacific NW |
| 11/29/2023 | 11:30am – 1pm | Rupesh Patel | Pima Co. DEQ | Local | Arizona |
| 12/27/2023 | 11:30am – 1pm | Steve Miller | Idaho DEQ – Air Quality Bureau | State | Idaho |